AFL Traineeship – Sport/P.E.

The AFL Trainee is responsible to the Principal through the Sports Department and Health/PE Learning Area. The position primarily focuses on the needs of and support to St Francis Xavier College teachers and students in the areas of Sport and Physical Education.

Responsibilities:

- Prepare equipment for various sporting teams, ensure equipment is returned to school and make minor repairs, being responsible for team uniforms.
- Attend camps and assist teachers with supervision of students, help arrange and conduct activities.
- Attend after school hours sporting events.
- Assist at various sporting events as directed, including marshalling, timekeeping etc.
- Assist with set up and pack up of carnivals.
- Loan of equipment at lunchtime, ensure equipment is returned.
- Assist with various team sports i.e. assist coach, runner, water carrier, umpire, team manager and assist with selection.
- Organise lunchtime activities i.e. 2 on 2 basketball, indoor cricket. Organise from start to finish, including publicity/ladder, etc..
- Ensuring the gymnasium and store rooms at both campuses are kept in a tidy manner ready for all classes, school activities and sporting events.
- Assist office and maintenance staff during holidays.
- Various administration duties including production of flyers for events, booking transport/venues, collation of medical forms and permission slips.
- Regular and thorough inspection of all equipment used by students and teachers. Any damages reported and maintenance arranged.
- General office duties as required.
- Other duties as directed by the Principal.

Classification: AFL Traineeship Award

General Work Description:

Traineeships are a 12-month training course with 2 components:
- On the job experience
- Accredited training at TAFE – Certificate 3/4 in Sport and Recreation

Traineeships have been developed to provide young people with paid hands-on experience in the workforce as well as accredited TAFE training at no cost to the trainee.