Dear Parents/Guardians,

**EDUCATION FEES 2015**

Education Fees are a necessary part of our school life. The College is increasing student numbers each year and therefore must maintain and upgrade buildings at the Beaconsfield and Berwick campuses as well as ongoing construction of the Officer Campus. Other factors which have influenced Education Fee increases are CPI and salary increases. Preparation of the College Budget began some months ago and, after comprehensive analysis, the final position has been reached.

The Education Fees have been maintained at a low rate to allow for affordability in current difficult economic times. The College Board approved the Education Fees for 2015 at $3,346 per student. The Extra Curricula Levy, will remain at $420 (Yr7-9) and $320 (Yr10-12). The Building Development Fund will increase marginally to $320 per family.

The College is encouraging all families to participate in Sacrificial Planned Giving Programmes with their local Parish. If families do contribute, they will be entitled to a Fee Rebate and the rebate will be made to the family’s Education Fee Account upon confirmation from the Parish that a minimum of $150 has been paid for single child families and $300 for multiple child families.

Although minimal, any extra costs throughout the year will be billed to your account and an invoice sent, which includes, but not limited to, Bus fees, VET fees, VCAL fees, Education Support fees, Instrumental Music fees and are due and payable 14 days from the date of the invoice.

**All new and existing families must complete the attached 2015 Direct Debit Form. It is imperative that this form be returned by Friday, 28th November 2014.**

Education Fees will be billed in three instalments, instalment one in February 2015, instalment two in May 2015 and instalment three in August 2015. Each of these instalments will be required to be paid within 14 days from the date of the invoice. Direct Debits can be set up to be paid from February until November 2015, which is the College's preferred option of repayment and we have enclosed an authority for completion if you elect to pay this way. All fees MUST be paid in full no later than 30 November 2015.

At the time of enrolment families accept the commitment to pay Education Fees. Where necessary, special arrangements can be made regarding timing and the level of payments. If at any time you are experiencing difficulties with regards to repayment of fees, or provision of a device with the BYOD program, please feel free to contact me. All discussions regarding finances are strictly confidential, and our Finance Department are more than happy to assist with any questions or queries you may have.

Yours sincerely,

SONYA SLOCOMBE
Business Manager