13 November 2015

Dear Parents/Guardians,

**EDUCATION FEES 2016**

Education fees are a necessary part of our school life. The College is increasing student numbers each year and therefore must maintain and upgrade buildings at the Beaconsfield and Berwick campuses as well as ongoing construction of the Officer Campus. Other factors which have influenced Education Fee increases are CPI and salary rises. Preparation of the College Budget began some months ago and, after comprehensive analysis, the final position has been reached with endorsement from the College Canonical Administrators.

The education fees are still maintained at a low rate to make them affordable to as many of our families as we can. Our education fee package in 2016 will increase by 4.6% even though education CPI for 2015 was 5.6%. The Education Fees for 2016 are as follows:

- Tuition Fee (Yr 7) $3,583 per student
- Tuition Fee (Yr 8-12) $3,538 per student
- Extra Curricula Levy (Yr 7-9) $430 per student
- Extra Curricula Levy (Yr 10-12) $330 per student
- Building Development Fund $325 per family

The College is encouraging all families to participate in Sacrificial Planned Giving Programmes with their local Parish. If families do contribute, they will be entitled to a fee rebate. Upon confirmation from the Parish that a minimum of $150 has been paid for single child families and $300 for multiple child families, then those amounts respectively will be credited to your fee account.

Although minimal, any extra costs throughout the year will be billed to your account and an invoice sent, which includes, but not limited to;

- Bus fees
- VET fees
- VCAL fees
- Education Support fees
- Instrumental Music fees

These extra costs are due and payable 14 days from the date of the invoice.

**All new and existing families must complete the attached 2016 Direct Debit Form. It is imperative that this form be returned by Friday, 27th November 2015.**

Education fees will be billed in three instalments, instalment 1 in February 2016, instalment 2 in May 2016 and instalment 3 in August 2016. Each of these instalments will be required to be paid within 14 days from the date of the invoice. Direct Debits can be set up to be paid from February until November 2016, **which is the College’s preferred option of repayment** and we have enclosed an authority for completion. All fees must be paid in full no later than 30 November 2016.
At the time of enrolment families accept the commitment to pay Education Fees. Where necessary, special arrangements can be made regarding timing and the level of payments. If at any time you are experiencing difficulties with regards to repayment of fees, or provision of a device with the BYOD program, please feel free to contact me. Families wishing to change fee paying responsibilities must contact Conor McAleese, Finance Manager, as soon as possible to negotiate alternative arrangements.

All discussions regarding your fee account are treated as strictly confidential, and our Finance Department will be more than happy to assist with any questions or queries you may have.

We look forward to another exciting year ahead in the life of your child’s education.

Yours sincerely,

Sonya Slocombe

BUSINESS MANAGER